

Introduction

The purpose of this document is to show how the club is mitigating the risks associated with the coronavirus COVID-19 (CV) pandemic.

We will enable our members to race in as safe an environment as reasonably possible.

We will comply with current government guidelines

What is the risk we are managing?

1. There is a risk that in attending FLBT meetings, people may become infected with CV.
2. There is a risk that by using the premises after an FLBT meeting, people may become infected with CV.

We are seeking to reduce these risks, by following current government guidelines. The reader should be aware that it is not possible to completely eliminate the risks above.

Scope

This document considers the risks within the curtilage of the Church Hall, Silverless Street and Bulkington Community Hall only (the premises). This means not only the hall building but also the immediate surroundings, for example within the front gate and around the hall at Marlborough, in the car park at Bulkington. We won't be meeting at Clench in 2020

This document considers the CV risks above only.

This document considers the risk to FLBT members and visitors to any FLBT event on the premises, variously referred to as people, everyone, etc in this document. Further any people who may use the premises after FLBT, for whom we leave the premises in as low-risk state as we can (as clean, or better, than we found it).

Actions to reduce risk:

1. Personal protection
 - a. People should wear face coverings as advised by government.
 - b. People should wear disposable gloves or use hand sanitiser which we will provide: the toilet will be open for hand-washing.
 - c. Individuals are responsible for cleaning their own cars, controllers and tools before, during and after the meeting to their own satisfaction.
 - d. The toilet is also available in the interests of wider hygiene considerations. Please flush, wipe down surfaces and dispose of any used materials.
2. Room Hygiene
 - a. Racers will be provided with a chair, but there will be no personal tables to improve circulation room.
 - b. Any communal items used (for example tables and chairs) should be wiped down before use and at the end of the evening.

- c. The track and FLBT does not need to be wiped down as the virus cannot survive a week on surfaces. People may of course choose to wipe these items down at their own personal choice
- d. Inner doors should be pinned open and windows open unless there is poor weather
- e. The kitchen is off limits. People requiring drink should bring personal drinks (water bottles, cans etc),
- f. Everyone is responsible for removing their own litter at the end of the evening.

3. Erecting the track

- a. To promote social distancing, a designated team of 4 will erect the track. Other people will only be allowed onto the premises once the track is built. Note that social distancing outside the premises is solely the individual's responsibility.
- b. Our current ways of working state that handling track pieces is a two-person job; note the following:
 - i. Two people, each on one side of a track piece, are deemed socially distant: this is to avoid people adopting unnatural body positions (eg lifting with arms outstretched) in order to preserve a strict 1m distance
- c. Only two people in the store room at any time
- d. Dismantling is the reverse of erection: all can participate as long as social distancing is preserved.

4. Layouts

- a. We will use track and room layouts which
 - i. allow ample circulation room around the layout, allowing people to walk fully around the layout.
 - ii. Allow at least 1m spacing amongst marshals, drivers and the race controller
 - iii. Allow a pit table and a parc ferme table, again at least 1m from other positions

Note that a 1m circulation space all around the track is not required, but excessively narrow pinch points should be avoided.

Note that many of our layouts already meet these constraints: new layouts may need to be designed. Very short and very complex layouts may make social distancing more difficult.

Note that two people across a standard track piece from each other are deemed socially distant.

Note that we will need to alter the position of drivers, so that they are at least 1m apart: two existing positions on the rostrum could be used and further rostrums constructed, for instance.

5. Pit area/Parc Ferme

- a. One pit table and one parc ferme table (depending on layout) will be provided
- b. Racers should bring a maximum of two fully-prepared cars to a meeting, and one controller. Club controllers are available in the event of controller problems.
- c. Racers may bring a minimal toolkit in a standard food takeaway box labelled with their name

- d. Cars and controllers and toolkits should be stored under your chair.
 - e. Only one person at the parc ferme table (if used) at any one time
 - f. The pit table is for in-race repairs to the race cars only, not tuning, development, or adjustments.
6. Spectators, non-participants
- a. People may bring hall chairs (but not tables) into the room
 - b. Standing or seated people must observe social distancing and must not impede circulation around the room
7. Handling cars
- a. Throughout, it is anticipated that people will handle each others' cars and that they are in CV terms, 'dirty' (at risk, however small, of carrying CV infection)
 - b. Therefore, people should only handle cars if they are wearing gloves or practicing regular hand cleaning.
 - c. If a racer wishes only to handle his own car, he can be exempted from marshalling.
8. Running practice with social distancing
- a. Practice will be organised to promote social distancing
 - b. There will also be four laps practice before each race.
9. Running racing with social distancing
- a. Racing will be planned to reduce movement of people within the room: it is likely that all racing will be segmented and we can also use the parc ferme system to minimise people movement
 - b. There will be a one way system in the clubroom
 - c. There will be designated marshal points around the track. Marshals should stand at their points though they may have to move to replace cars. A marshal moving to replace a car is deemed to remain socially distant, even if momentarily they may have to get within the social distancing limit of another person. This avoids confusion and unnatural stretching.
 - d. Drivers should stay at their driver position for the duration of the race, unless they need to repair their car at the pit table.
 - e. The race controller will call drivers to the start
 - f. Drivers, marshals and spectators should move to their new positions using the one way system and taking individual responsibility for observing social distancing.
 - g. At the end of the race, everyone should stay where they are until the race controller has read out the next heat assignments as d above
 - h. Repeat as necessary
10. Responsible Reporting of Infection
- Club members will book into meetings in advance and the Treasurer will keep a record of their attendance. Numbers will be limited to allow social distancing. Club members will not come to the meetings if they or anyone they have been in contact with (where known) in the last 14 days are feeling unwell or have any of the Covid 19 symptoms. Club members will make it their business to know what the latest published Covid 19 symptoms are.

Club members will tell the club leadership if they become ill from, or test positive for, Covid 19. Club leader will forward this information to the manager of FLBT venues attended by the infected person a.s.a.p. This is in addition to any government track and trace initiative.

11. Review

- a. This document is written with current advice that from 4th July the government will allow groups up to 30 to congregate with 1m+ social distancing in community centres (Government Press release 23/6/2020).
- b. We will review this plan as government advice changes and with experience.

Notes

1. We will stick to the published calendar when we resume, except that we will not be visiting Clench this year. Race formats may be simplified.
2. All Tuesday events will be non-championship until further notice.
3. We will log results for the record.
4. We will collect race fees – please bring the correct change
5. Designate teams of four beforehand as erectors
6. FLBT will provide gloves, wipes, hand sanitiser and cleaning fluid